



Department of Energy

Washington, DC 20585

JAN 15 1993

Ms. Barbara Johnson
Manager
Pacific Operations
Raytheon Services, Nevada
P.O. Box 29939
Honolulu, Hawaii 96820

Dear Ms. Johnson:

In late September 1992, a Marshall Islands Program Review Meeting was held between the Office of Health (EH-40) and the primary contractors involved in the program. It was anticipated that one result of the meeting would be a better understanding concerning the type and frequency of input EH-40 requires of the primary contractors. To further enhance this communication, determine current program status, and establish actions for the remainder of fiscal year (FY) 1993, we are scheduling another Marshall Islands Program Review Meeting to be held the last week of January 1993 at the Department of Energy (DOE) in Germantown, Maryland. Per our earlier discussions with you, we are planning to meet with you all day Friday, January 29, 1993.

Please be prepared to provide us with the projected level of support activities based on your knowledge of projected missions and continuing activities for the remainder of FY 1993. Please also provide us an up-to-date status of your Marshall Islands Program support activities for which you have been allocated resources during FY 1993. The status should estimate how far along the level of effort for these activities have progressed (i.e., percent completed), money spent to date for each activity, and analysis of the expenditures.

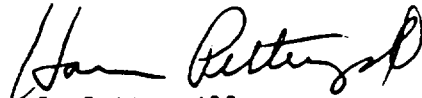
As further guidance, we are also looking for a breakdown of monthly expenditures since the beginning of FY 1993 and a breakdown of projected expenditures for the remainder of FY 1993. We are looking for a much more detailed breakdown of expenditures than in the past. The breakdown should segregate expenditures covered under the Marshall Islands Program funding from expenditures covered under other than DOE appropriated sources of funding. The breakdown should also address the allocation of your staff; i.e., the number of hours staff members spend on specific assignments. The breakdown of projected expenditures for the remainder of FY 1993 should also list the mission objectives and the support objectives which cannot be accomplished with existing funding, i.e., only those funds for FY 1993, which you have already received. The meeting will also discuss our needs for program status and reports in preparation for spring congressional hearings.

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Please confirm your attendance on the planned date with Mr. R. Thomas Bell on (301) 903-3889 no later than January 22, 1993.

Sincerely,

A handwritten signature in cursive script, appearing to read "Harry J. Pettengill".

Harry J. Pettengill
Deputy Assistant Secretary
for Health